



Preserving Our Past to Serve Our Future

Camel's Hump Farm Nature Education Center
 1311 Santee Mill Road
 Bethlehem, PA 18017
 484-241-6117

Wedding Rental Rates

Facility (Includes tables and chairs)	Maximum Capacity	Rate Full Day (10 hours)	Rate Half Day (5 hours)
Farmhouse- 3 rooms (20x30, 20x20, 20x15) Including: 2 bathrooms- ADA, deck, patio & kitchenette	60	\$1200	\$700
Guest House- (30 x 40) kitchen, bathroom, fireplace, deck	40	\$1200	\$700
Barnyard Patio (40 x 50)	125	\$1000	\$600
Wedding Retreat Weekend April- Oct. Only Friday 6pm- Sunday 12pm Includes guesthouse, farmhouse, barnyard patio, grounds and Firepit Without tent Including 40' x 60' tent	125	\$2,600 \$4,800	N/A

(Renters will be charged \$100/ hour for each additional hour)

Equipment Rental Rates

Equipment	Cost
Umbrellas for round tables 5	\$ 15.00 each
Tableware- Dishes, Silverware (We do not supply glassware)	\$6/ place setting
Barbecue- gas/charcoal- renter must provide own propane/charcoal	\$20
Propane Fire pits- renter must supply own propane	No charge
Lawn Games- horseshoes, volleyball etc...	\$5/game
Labor	
Event Manager (per hour)	\$40
Parking Attendants (per hour)	\$14

REV. 12/16/2024



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Wedding Rental Agreement

Please fill out and return the contract and Hold Harmless Agreement release described below:

This contract is entered into on this _____ day of _____

Between renter(s) _____ and Friends of Johnston, Inc. (owner).

Rental Fee amount _____ plus \$500 security deposit _____ Total: _____

Bride and Groom Names (please print) _____

Address _____

Phone: (Home) _____ (Work) _____ (Cell) _____

Email address: _____

Date of Event: _____ Nature of Event: _____

Number of Guests (approx): _____

Location of Wedding Ceremony and Time: _____

Reception Start Time (approx) _____

Rental Period: ____ Full Day | ____ Half Day ____ 8:00am ____ 2:00pm | ____ Weekend

Desired Amenities: Check all that apply

___ Access to site on the day of for set up and day after your event for clean up

___ Use of Guesthouse for Bridal party before wedding

___ Use of amphitheater for ceremony and photos

___ Use of parking area

___ Use of Barnyard

___ Use of Barn for photographs only

___ Use of Farmhouse caterer kitchen- refrigerators, sink, electric, water

___ Use of tableware- _____ # settings *renter must rinse in bleach solution and restack

___ Use of _____ tables and _____ chairs

___ Use of tent

___ Additional equipment _____

Property Rental Agreement Terms

Weddings

Payment

Your preferred rental date can be held for up to five days without payment. After that time, we cannot guarantee your preferred date. One half of your rental fee plus security deposit is required to secure the date at the time of booking. In addition to the rental deposit, the balance of your rental payment including equipment is due no later than 30 days prior to your event. No set-up of your event may begin until full payment has been made.

Security Deposit

Renter is liable for any damages to the facility, equipment and grounds. A \$500 security deposit is required to cover the cost of repair for any damages incurred by renter, guests, or contract labor (i.e. caterer, florist, decorator, etc.) The deposit will be returned to the bride and groom at the address given us after the area used is inspected for damage. Should damages exceed the deposit, you will be billed for the balance, with full payment expected within 30 days after your event.

Cancellations, Date Changes and Refunds

The originally agreed upon block of time is binding and any changes in date (unless approved by owner) or cancellations of date will result in loss of \$500 deposit. Any cancellations made 12 months or closer to wedding date will result in loss of security deposit and first half of rental fee. If renter is in arrears of first payment (due 12 months prior to date), renter is still responsible for payment of first installment. If any cancellations are made 2 months prior to wedding, all fees will be forfeited. If renter is in arrears for final payment, renter will be held accountable for said final payment. Accommodating requests for date change is subject to availability. After the contract has been signed, a cancellation or change of date will be accepted in writing only.

Owners are not responsible for any "acts of God" or terrorist acts which make it impossible to hold your event at the site. If the site becomes unusable due to an "act of God" or terrorist act, or unlikely event the farm terminates doing weddings, owners cannot be held responsible for any additional costs or difficulties this causes to the renter. Refunds will be considered on a case-by-case basis in the event of such an occurrence.

Renter indemnifies and holds harmless owners and / or any Wedding Planner or Director from any and all damages caused to renter. In the event of any legal action, the Renter will be responsible for any and all legal costs incurred.

Smoking

No smoking is allowed in any of the buildings. Smoking is allowed in designated areas away from buildings. All cigarette butts must be placed in appropriate receptacles.

Decorations

Renter must inform Owner of decoration plans for approval.

No open flames are allowed outside of designated firepit without permission from owner

Use of floating candles in tent is permissible.

No nails, staples or tacks may be used when decorating. Renter is responsible for removal of any other decoration adhesive or string used while decorating.

No spray paint, glitter or rice.

No electrical work may be done to barn, unless by licensed electrician approved by Owner.

No rice may be thrown at the ceremony only birdseed, bubbles, etc. are approved.

Times

The Farm is available for guests for 6 hours on the day of scheduled event. Ceremony time is not included in 6-hour block of reception. The latest amplified music can occur is 9:00pm. Acoustic music may continue until 10:00pm

Capacity

Guest Capacity approximately 125

Set-Up/Take Down

Your rental fee covers cleaning and appearance of grounds before your event. Set up of chairs, tables, decorations, etc. is the responsibility of the renter. Friends of Johnston, Inc. employees are available to help at an hourly rate. Set up and take down may take place between _____ and _____. Before vacating the premises the renter/caterer must gather all trash/decorations from the grounds into trash bags and place it at designated trash bins near farmhouse. All spills must be thoroughly cleaned. Please leave site in condition you found it. Failure to complete any of the above will result in the loss of part of your security deposit.

Parking

Parking is available in the corral beyond the barn. Deliveries may park in drive in front of barn long enough to deliver equipment. Bridal party may park between Guesthouse and barn.

Alcohol

All alcohol must be provided by renter. No Cash Bar allowed. All alcohol must be served by a certified/licensed bartender. No one under 21 years of age is allowed to consume alcohol. Inappropriate behavior, exposure to liability due to excessive drinking, damage to property, injury to individuals and other such activities can result in the individual being asked to leave premises. Owner has right to ask bartender to refuse alcohol to intoxicated individuals. Renter is responsible for calling a driver if individual appears to be incapable of safe driving or behaves in a threatening manner.

Certificate of Insurance

A certificate of Insurance is required from your Homeowners or Renters Insurance carrier naming Friends of Johnston, Inc. as an additional insured/Special Event. The certificate needs only to be for the day of the event, and the limit should be greater or equal to \$1,000,000 of coverage.

General

At least one representative from Friends of Johnston, Inc. will be on premises during event to assist with any problems or questions that may arise.

Property Rental Agreement Terms-Weddings

I agree to all terms and conditions as described above:

Date: _____

Renter Name (Print)

Renter Name (Print)

Renter Signature

Renter Signature

FOJ Representative (Print)

FOJ Representative signature

For FOJ use only:

Date of Rental Request _____

Down Payment (50% of rental agreement plus \$500 Security Deposit)

Received: Date: _____ **Check #** _____ **Amount:** _____

Final Payment (50% of full rental agreement) due 30 days prior to event

Received: Date: _____ **Check#** _____ **Amount:** _____

Current Certificate of Insurance received on: _____

Please make all checks payable to:

**Friends of Johnston, Inc.
1311 Santee Mill Road
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